

**Examination & Study Regulations
for the Continuing Education Master's Programme
Health Care Management
at the University of Bayreuth
dated 15 September 2023**

Article 9 sentence 1 in conjunction with Article 80 para 1 sentence 1 and Article 84 para 2 sentence 1 BayHIG forms the framework for the following regulations issued by the University of Bayreuth.

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§ 1

Purpose of the master's examination

¹The master's examination as the conclusion of the university studies of the continuing education master's programme Health Care Management determines whether the candidate has developed the ability and competence to critically reflect on science and professional practice and has acquired the expertise in the field of health economics and health care management provided for in the present regulations. ²The master's examination should also be determined whether the candidate possesses the requisite understanding of subject-related and interdisciplinary connections to pursue further academic research. ³The programme of study is conducted in German as well as in English. ⁴The University of Bayreuth, by way of the Faculty of Law, Business & Economics awards the academic degree "Master of Science" (abbreviated as MBA) upon passing the master's examination.

§ 2

Admission to the programme; qualification

- (1) Admission prerequisites for the continuing education master's programme are as follows:
1. a university degree in a bachelor's programme of at least 210 credit points, master's degree or Diplom programme in the field of economics or health sciences or the state examination in pharmacy or medicine or the first state examination in law or the first state examination for a teaching position at public schools in the field of health care or a degree equivalent thereto;
 2. proof of 24 months of professional experience in the healthcare field;
 3. a) for the continuing education master's programme Health Care Management in German :
proof of German language skills at level B2 or better of the Common European Framework of Reference for applicants who neither earned their higher education entrance qualification nor their initial degree in the German language;
 - b) for the continuing education master's programme Health Care Management in English :
 - aa) proof of English skills at level B2 or better of the Common European

Framework of Reference for Languages for applicants who neither earned their higher education entrance qualification nor their initial degree in the English language.

- bb) proof of German language skills at level A1 or better of the Common European Framework of Reference for applicants who neither earned their higher education entrance qualification nor an initial degree in the German language. Applicants who do not meet this requirement will be enrolled on the condition that they submit the proof of the required language proficiency by the end of their second semester of study at latest.

- (2) ¹Applicants who have a bachelor's degree with less than 210 ECTS points but at least 180 ECTS points must, in order to be admitted to the programme, also complete a project thesis in which they demonstrate that they have the experiential knowledge and aptitude for the Health Care Management degree programme. ²This must be applied for with the binding registration for the study programme. ³The chair of examiners decides on the application for the project thesis and the assignment of topics. ⁴The project thesis corresponds to 30 ECTS points and must be completed by the end of the first semester after approval. ⁵The project thesis is a written elaboration of 20 to 30 pages in which the candidates address a complex of topics from their own professional experience. ⁶With the project thesis, applicants must prove that they are able to analyze, prepare and implement complex decisions and management tasks from the application field of the health care industry. ⁷The initial qualification to be demonstrated as part of the project thesis is checked against the following criteria:

1. To what extent is the applicant able to present and critically evaluate leadership decisions?
2. To what extent is the applicant able to classify and apply basic economic knowledge, especially health economics?
3. To what extent does the candidate master the ability to critically reflect on practical decisions?

⁸The project thesis is evaluated with either an overall grade of "pass" or "fail". ⁹If the project work is not submitted on time or is graded as "not passed", the candidate's enrolment shall cease. ¹⁰Candidates with a university degree equivalent to less than 180 ECTS points may not be admitted to the programme. ¹¹Para 3 sentence 3 applies mutatis mutandis.

- (3) ¹In the review of degree equivalence, the qualifications may not differ substantially in terms of the earned competences from the qualifications referred to in para 1 number 1. ²Art. 86 BayHSchG applies to determining the eligibility of domestic and foreign degrees. ³Decisions regarding degree equivalence are to be made by the board of examiners established under the terms of § 5.
- (4) Students who are enrolled in the continuing education master's programme Health Care Management are considered ipso facto to be admitted to the examinations.

§ 3

Structure of part-time studies, standard period of study

- (1) ¹The continuing education master's programme Health Care Management is completed as a part-time programme for active professionals. ²The period of study is four semesters including the master's thesis (standard period of study), with a student workload of 2,250 hours. ³New students may begin the programme in the winter semester or the summer semester. ⁴There shall be no entitlement to the master's programme being carried out if there is an insufficient number of qualified students.
- (2) ¹The student working time of the continuing education master's programme consists of attendance times or times of online teaching, individual times of self-study and study times via the e-learning platform. ²With a student workload of 25 hours per credit point, 90 credit points must be achieved according to the European Credit Transfer System (ECTS). ³For candidates with a university degree equivalent to 180 ECTS credits, the load is increased by the workload of the project thesis. ⁴The entire degree programme requires 90 credit points, 20 of which are for the master's thesis.
- (3) The courses are usually held in weekend blocks (Fridays, Saturdays, Sundays).

§ 4

Components of the programme of study

¹The continuing education master's programme Health Care Management is divided into modules and consists of the following module areas:

- Mandatory module area (legal governance and taxation, economics (VWL), business

administration (BWL), medical management, leadership and management),

- Area of specialization,
- Master's thesis.

²Compulsory courses are scheduled from the first to the third semester. ³In the fourth semester, the student will deepen his or her knowledge with a specialization module and the written master's thesis.

§ 5

Board of examiners

- (1) ¹The board of examiners shall administer the examination proceedings in accordance with the present regulations and make all decisions with the exception of the examinations and the assessment thereof. ²It shall consist of five members, each having one substitute representative. ³The members of the board of examiners and their substitute representatives shall be elected by the Faculty Council of the Faculty of Law, Business & Economics from among the professors (Art. 57 para 1 BayHIG) of the Faculty of Law, Business & Economics (three members) and from among the university lecturers (Art. 19 para 1 sentences 1 and 3 BayHIG) (two members) for a period of two years. ⁴The university lecturers do not necessarily have to belong to the Faculty of Law, Business & Economics, but they must represent a subject in the master's programme and be responsible for the majority of the courses in this subject. ⁵The board of examiners shall elect a chair and deputy chair from among its members who are professors.
- (2) ¹The board of examiners constitutes a quorum if the majority of members are present and entitled to vote after an invitation had been sent to all members at least three days prior to the meeting. ²The decisions taken by the board of examiners in its meetings are to be made on the basis of majority vote. ³Vote abstention, secret voting, and proxy voting are prohibited. ⁴If votes are equally divided among its members, the chair's vote shall be decisive.
- (3) ¹The chair of examiners shall ensure that the provisions of these regulations are followed. ²He or she shall convene the meetings of the board of examiners and shall act as chair of its proceedings and decisions. ³With regard to matters that cannot be postponed, he or she is authorized to make decisions on behalf of the board of examiners. ⁴He or she must promptly inform the other members of any such decision - at the next meeting at latest. ⁵In addition, unless otherwise provided by the present regulations, the board of examiners can transfer (until revoked) the right to perform other duties of the board to the chair. ⁶The chair can delegate tasks to members of the board of examiners.

- (4) The board of examiners shall regularly report to the faculty council concerning updates to examination schedules and study periods and may make suggestions for reforming the present regulations.
- (5) ¹Any notices the board of examiners issues under the terms of the present regulations are to be published together with a rationale and information concerning how to appeal. ²Notices of appeal shall be issued by the president in consultation with the board of examiners.

§ 6

Examiners and co-examiners

- (1) ¹Any person who is authorized to administer examinations at institutions of higher education according to 85 BayHIG, as amended, may serve as examiner. ²Any member of the University of Bayreuth who is a graduate of an equivalent or comparable programme of study may serve as co-examiner.
- (2) ¹If a member of the University of Bayreuth who is an authorized examiner leaves the University, he or she may remain an examiner for a reasonable period. ²Authorization to administer examinations shall generally remain valid for up to three years.
- (3) ¹Unless otherwise decided by the chair of examiners, the relevant supervisor shall also serve as examiner. ²If that instructor is not authorized to administer examinations as laid out in sentence 1, the chair of examiners shall appoint an examiner at the beginning of the semester in which the examination is to be held.

§ 7

Disqualification due to personal involvement; confidentiality

- (1) Disqualification from consultation and voting on the board of examiners as well as other activities relating to examinations on the basis of personal involvement is governed by Article 51 para 2 BayHIG.
- (2) The non-disclosure obligation that holds for members of the board of examiners, as well as examiners, co-examiners, and anyone else involved in the examination process is governed by Article 26 para 2 BayHIG.

§ 8

Credit transfer

- (1) The recognition and crediting of competencies shall be determined in accordance with Art. 86 BayHIG.
- (2) ¹If credits are recognized for competencies, the grades are to be carried over and included when calculating the final grade, as long as the grading systems are analogous. ²If the grading system for the competencies to be transferred does not correspond to the grading system given in § 16, the grades received at the other higher education institution are to be converted using the Modified Bavarian Formula:
$$x = 1 + 3 * (N_{\max} - N_d) / (N_{\max} - N_{\min})$$
where x is the grade to be calculated, N_{max} is the highest possible grade, N_{min} is the highest passing grade, and N_d is the actual grade; in this calculation, the grade to be calculated is only given to one decimal place and is not adjusted to fit the grading scale given in § 16. ³If a conversion according to sentence 2 is not possible, the board of examiners shall determine a corresponding key for the grade conversion. ⁴If a grade is not available and cannot be determined, the remark "passed" will be entered; in this case, it will not be included in the calculation of the final grade. ⁵The board of examiners in consultation with the relevant representative from the subject area shall decide whether the requirements have been met for credit transfer. ⁶If credit transfer is denied, the person concerned can appeal the decision by submitting a request for the University Governing Board to review the decision within four weeks of notification of denial. ⁷The University Governing Board shall provide the board of examiners with a recommendation on how to proceed with the request.
- (3) recognition of credit requests are to be submitted to the board of examiners as soon as possible following enrolment and in any event prior to the commencement of the examination proceedings in the relevant module.
- (4) Paragraphs 2 and 3 shall apply mutatis mutandis to the crediting of competencies, subject to the maximum limit pursuant to Art. 86 para 2 Sentence 2 BayHIG.

§ 9

Times for holding examinations; announcing examination times and examiners

- (1) The module examinations are held promptly following the conclusion of the modules.

- (2) ¹If not listed in the annex, examination times and the duration of examinations shall be determined by the relevant examiner and announced university-wide, generally at the start of the course. ²An additional examination time may be scheduled for the beginning of the following semester. ³A change of examiner on short notice shall only take place if there are urgent grounds for doing so.
- (3) Students are to register for examinations by the published deadline, according to the process determined by the board of examiners.

§ 10

Elements of the examination

- (1) The master's examination comprises the module examinations listed in the annex and the master's thesis.
- (2) The examinations serve to demonstrate that the examinee has satisfied the desired learning outcomes of the individual modules.

§ 11

Forms of examination

- (1) ¹Examinations shall be taken in the form of written examinations, oral examinations and assignments during the semester. ²The possible forms of examination in the modules are given in Annex 1.
- (2) ¹Assessment of examinations is carried out according to the process announced by the board of examiners. ²Notifications will not be sent individually. ³Students are required to familiarize themselves independently with the terms of the present regulations pertaining to repeating examinations; they are responsible for informing themselves of examination results.
- (3) ¹If an examination is assessed by more than one examiner, the grade shall be determined by taking the average of the grades assigned and truncating (not rounding) the number to one decimal digit. ²If a written examination is assessed as "failed" or "unsatisfactory", it must be assessed by a second examiner.
- (4) ¹Examinations are held for one hour. ²The relevant examiner shall decide which resources may be used during the examination. ³A written record of the examination is to be made. ⁴The invigilator shall confirm the accuracy of the record by providing his or her signature. ⁵The

examination record sheet is to include all aspects of the examination that are relevant to determining the grade.

- (5) ¹If a candidate arrives to the examination late, he or she shall not be given additional time to finish the examination. ²Candidates may leave the room during an examination if permission is granted by the invigilator. ³The time and duration of absence are to be noted on the question paper.
- (6) ¹Written examinations are generally graded by the examiner who was appointed by the chair of examiners. ²The relevant examiner determines the grades for the written examinations under the terms of § 16. ³An assessment of each written examination shall be provided no later than six weeks after the examination. ⁴The graded copy of the written examination shall remain in the examination records.
- (7) ¹Oral examinations are to be held over a period of 15 to 30 minutes, depending on the requirements of the particular course. ²Oral examinations are conducted in German or English, and are administered by two examiners or one examiner and one co-examiner. ³One examiner or the co-examiner shall complete an examination record sheet for the oral examination that includes the following: location, start time, and duration of the examination; examination subject matter and results; names of the examiner and co-examiner; name of the candidate; and any noteworthy incidents. ⁴The record sheet is to be signed by the two examiners or by the examiner and co-examiner. ⁵The examiners are to determine the grades for performance in the oral examinations under the terms of § 16.
- (8) ¹Assignments during the semester (e.g. short written papers, brief presentations) are assigned and completed during the module. ²The examiner shall communicate the form and scope of the assignment to the students at the beginning of the course. ³Assignments are to be graded on a pass/fail basis (alternative 1) or according to § 16 (alternative 2). ⁴If alternative 1 of sentence 3 applies, the examination result shall not factor into the final grade. ⁵In case of a failing grade, the regulations for repeating examinations in § 19 shall apply.

§ 12

Master's thesis

- (1) ¹The master's thesis of the candidate should demonstrate that he or she is able to utilize relevant resources and adequately address and write about current issues in the field using scientific methods. ²The topic may include interdisciplinary issues. ³In any case, the topic must be related to issues in health economics.

- (2) ¹If possible, the chair of examiners is to determine an examiner to act as supervisor and assessor in consideration of the candidate's wishes. ²The topic of the master's thesis is assigned by an examiner (§ 6 para 1) of the corresponding subject from the Faculty of Law, Business & Economics via the chair of examiners. ³Record is to be made of the date on which the topic was assigned. ⁴It is recommended that the master's thesis be completed in the fourth semester.
- (3) ¹The master's thesis is integrated into the programme of study and corresponds to a workload of 500 hours. ²The master's thesis is to be submitted 18 weeks after the topic was assigned. ³The chair of examiners may extend this deadline by up to four weeks at the request of the candidate and after having heard the first reviewer if there are reasons beyond the candidate's control; the request is to be submitted before the submission deadline for the master's thesis. ⁴If the candidate demonstrates via a medical certificate that he or she was unable to work on the thesis, the deadline is to be extended accordingly. ⁵Theses that are not submitted by the stated deadline are graded as "nicht ausreichend" ["unsatisfactory"].
- (4) ¹The master's thesis may be written in German or English. ²The master's thesis shall contain a statement at the end in which the author confirms that he or she wrote the thesis independently and did not make use of any sources or materials that are not cited in the thesis. It shall also be confirmed that the thesis had never before been submitted toward fulfilment of an academic degree.
- (5) ¹The master's thesis must be submitted in electronic form (printable PDF document) by the deadline. ²Submission is carried out by uploading the document via the form server. ³The Examinations Office will make a note of the date on which the thesis was submitted.
- (6) ¹The thesis must contain a table of contents and bibliography. ²One copy of the master's thesis is to be submitted in typewritten form, bound and paginated to the reviewers by the deadline.
- (7) ¹The candidate may return the topic to the board of examiners once within the first two weeks. ²Paragraphs 1 to 6 also apply when assigning and working on a new topic.
- (8) ¹The Examinations Office shall forward the thesis to the relevant reviewer ²If the thesis is assessed as "unsatisfactory", it shall be assessed by a further assessor from the group of examiners in accordance with § 6. ³The grades shall be made available no later than two months after submission of the thesis. ⁴Each assessor shall provide a recommendation as to whether the thesis is to be accepted or rejected and assign a grade in accordance with § 16. ⁵The appointment of the additional reviewer shall be made by the chair of examiners.

- (9) ¹If different grades are assigned, the grade for the master's thesis shall be the arithmetic mean of the assessments. ²In this calculation, the grade shall only be given to one decimal place; the remaining digits are to be truncated (not rounded). ³§ 11 para 2 applies mutatis mutandis.
- (10) One copy of the master's thesis is to remain on record.

§ 13

Credit point system

- (1) ¹A record of credit points for completed modules is to be kept by the University of Bayreuth's Examinations Office for each student who is enrolled in the programme of study. ²The credit points that appear on the transcript are identical with credit points as stipulated in the European Credit Transfer System. ³One credit point corresponds to a workload of 25 hours.
- (2) The credit points for the modules are given in the annex.

§ 14

Consideration of protective provisions

- (1) ¹The utilization of protection periods of the Maternity Protection Act (MuSchG) shall be guaranteed. ²Upon request, the claiming of parental leave in accordance with the Federal Parental Allowance and Parental Leave Act (Bundeselterngeld- und Elternzeitgesetz), as well as periods for the care of a close relative within the meaning of § 7 para 3 of the Nursing Care Act who is in need of care within the meaning of § 14 and § 15 of the Eleventh Book of the Social Code (Sozialgesetzbuch), shall be guaranteed. ³The appropriate evidence must be furnished; any changes in status are to be reported immediately.
- (2) ¹If duly requested, periods during which study was impossible or only possible to a limited extent for reasons beyond the student's control shall not be taken into account with regard to the examination schedule. ²Corresponding evidence must be furnished; medical certificates must be presented in the case of illness. ³Any changes in status are to be reported immediately.

§ 15

Consideration of special needs of students with disabilities or chronic illness and in special life circumstances

- (1) ¹For the sake of ensuring equal opportunities, the particular needs of examinees with disabilities or chronic illnesses under the terms of the Bavarian Equal Opportunities for Disabled Persons Act are to be appropriately accommodated. ²Upon written request, the board of examiners shall determine on the basis of the degree of disability or chronic illness in what form the examination is to be taken; alternatively, an extension or other reasonable accommodations may be granted. ³Proof of the examination disability or chronic illness must be furnished in the form of a medical certificate stating that, due to a long-term or permanent disability or chronic illness, the examination cannot be taken in whole or in part in the intended form. ⁴The request is to be submitted together with the examination registration. ⁵If the request is submitted later, it shall only be valid for subsequent examinations.
- (2) ¹Students in special circumstances may apply to the board of examiners for reasonable accommodations in examinations in accordance with paragraph 1. ²The board of examiners shall decide on the existence of a special life situation and the extent of reasonable accommodations.

§ 16

Grading of examinations

- (1) The following grading scale will be used in the assessment of the individual assignments and examinations; the digit to the right of the comma enables a more differentiated assessment between the whole-number values.
- | | |
|---|---------------------|
| "sehr gut" (excellent) | = 1,0 or 1,3 |
| "gut" (considerably better than average) | = 1,7 or 2,0 or 2,3 |
| "befriedigend" (average) | = 2,7 or 3,0 or 3,3 |
| "ausreichend" (fulfils the minimum requirements despite deficiencies) | = 3,7 or 4,0 |
| "nicht ausreichend" (unsatisfactory due to considerable deficiencies) | = 5,0 |
- (2) ¹If a greater module examination is made up of multiple examinations, the grade for the module shall be established by calculating the arithmetic mean after weighting the

components based on credit points. ²In this calculation, the grade shall only be given to one decimal place; the remaining digits are to be truncated (not rounded). ³Module grades are as follows:

an average of 1,5 or better	= sehr gut
an average of 1,6 up to and including 2,5	= gut
an average of 2,6 up to and including 3,5	= befriedigend
an average of 3,6 up to and including 4,0	= ausreichend.

§ 17

Final grade

- (1) ¹The overall grade for the master's examination is calculated by taking the arithmetic mean of the module grades (and the grade for the master's thesis), weighted according to the credit points awarded for each module. ²In this calculation, the grade shall only be given to one decimal place; the remaining digits are to be truncated (not rounded).
- (2) Candidates who pass the master's examination are to receive a final grade as follows: an average grade of 1,2 or better is "ausgezeichnet", up to 1,5 is "sehr gut", up to 2,5 is "gut", up to 3,5 is "befriedigend", up to 4,0 "ausreichend".
- (3) The certificate or an attached document shall indicate how the final grade was calculated.
- (4) ¹In addition to the degree certificate, an ECTS grading table will be issued as stipulated in the ECTS guidelines in the version dated 6 February 2009. ²This table displays what percentage of programme graduates in a given time frame received the same final grade as described in para 2. ³Those programme graduates who were awarded their diplomas in the previous four semesters shall serve as the reference group as long as it includes at least 30 persons. ⁴The date of the last examination shall be decisive in assigning graduates to a particular semester. ⁵If the minimum number of graduates is not reached, the number of previous semesters is to be extended until the minimum number is reached. ⁶If the programme of study does not yet have as many graduates as the minimum number required of the reference group, an ECTS grading table will be issued as soon as the minimum number is reached. ⁷For degrees awarded before the minimum number is reached, an ECTS grading table will be issued at a later date upon request once the minimum number has been reached. ⁸The graduate's own graduating class is also to be included in the reference group. ⁹The size of the reference group and the time frame is to be included.

§ 18

Passing the master's examination

- (1) Passing the master's examination requires a grade of "ausreichend" or better or "bestanden" for the master's thesis and each module; in addition, all 90 credit points must be earned.
- (2) ¹If the candidate has not fulfilled the requirements given in para 1 by the end of his or her sixth semester due to reasons under his or her control, then the candidate shall be considered as having failed the master's examination on the first attempt. ²Examinations that were taken on time and for which the candidate received a passing grade need not be repeated.
- (3) ¹If the missing examinations are not passed by the student within a year of the deadline given in para 2 sentence 1 for reasons under his or her control, or if all possibilities to repeat the examinations have been exhausted, then the candidate shall be considered as having failed the master's examination on the final attempt. ²The deadline shall not take into account periods of leave and periods during which the candidate withdrew from study. ³Notice shall be sent to inform the candidate that he or she has failed the examination on the final attempt in accordance with § 5 para 5 in conjunction with Article 41 BayVwVfG as amended. ⁴The board of examiners may grant the student an extension of the deadline stated in sentence 1 for circumstances beyond his or her control.

§ 19

Repeating examinations

- (1) ¹Any examination that was failed on the first attempt can be repeated twice. ²Students who fail the last possible repetition of examinations are to be considered as having failed the master's examination on the final attempt.
- (2) Voluntarily repeating examinations that were already passed or the master's thesis that was already passed is not permitted.
- (3) The repetition may be held as a different form of examination in accordance with § 11; this is determined by the examiner.
- (4) ¹The master's thesis can be repeated with a new topic if the student receives a failing grade for the thesis. ²Repeating the master's thesis for a second time is not permitted.
- (5) Administrative measures shall be taken to ensure that it is possible to repeat the failed examinations or a failed master's thesis within six months.

§ 20

Notice of failing the master's examination

Notice shall be sent to inform the candidate that he or she has failed the master's examination on the final attempt in accordance with § 5 para 5 in conjunction with Article 41 BayVwVfG as amended.

§ 21

Access to examination documents

- (1) Following the conclusion of the examinations process, the candidate may be granted access to his or her graded examination documents including the reviewer's report as well as the record sheets for the examination.
- (2) ¹Such requests are to be made within six months after the degree certificate is awarded. ²If the candidate was prevented from meeting the deadline in sentence 1 due to reasons beyond his or her control, Article 32 BayVwVfG shall apply.

§ 22

Defects in the examination proceedings

- (1) If it is shown that there were defects in the examination proceedings which influenced the examination results, the candidate or the board on its own initiative shall request that the relevant examinations be repeated.
- (2) Any defects in the examination proceedings are to be reported to the examiner or the chair of examiners without delay, and in general, prior to notice being given of the examination results.
- (3) Claims under the terms of para 1 must be made within six months of the examination's conclusion.

§ 23

Non-appearance, withdrawal from examinations, cheating, and policy violations

- (1) ¹Candidates who have registered for an examination may withdraw without providing a rationale by submitting a written statement of withdrawal by the deadline announced by the board of examiners. ²If the candidate fails to appear for an examination for which he or she

was registered for reasons under his or her control or withdraws subsequent to the deadline stated in sentence 1, he or she will be considered to have failed the examination.

- (2) ¹The grounds for failing to appear - or as long as paragraph 1 sentence 1 does not apply, for withdrawal must be submitted to the board of examiners without delay and substantiated by prima facie evidence. ²The same applies to inability to take the examination due to circumstances arising during the examination. ³Inability to take the examination due to illness must be documented with a medical certificate. ⁴If the board of examiners accepts the reasons given, a new examination time is to be offered under the terms of § 9 within six months.
- (3) If withdrawal or failure to appear is caused by reasons beyond the candidate's control, examinations elements completed up to that point are to be recognized.
- (4) ¹If the candidate attempts to influence the result on an examination by cheating or making use of materials that are not permitted, he or she shall be given the grade "nicht ausreichend" ["unsatisfactory"]. ²Any candidate who causes considerable disruption to the course of an examination may be removed by the invigilator and barred from continuing the examination. In this case, he or she shall be given the grade "nicht ausreichend" ["unsatisfactory"].
- (5) ¹If cheating in the form of plagiarism is detected, the examination will be graded as "nicht ausreichend" ["unsatisfactory"]. ²The accusation of plagiarism is justified if the examinee has attempted to influence the result of the examination in a way that is favourable to him or her by failing to specifically mark passages taken verbatim from other authors and also explanations of his or her work that are closely based on the thought processes of other authors. ³The determination shall be made by the relevant examiner or invigilator and shall be recorded in the files. ⁴In serious cases or in the case of repetition, the entire module examination can be declared failed and, in particularly serious cases, the right to repeat the examination can also be withdrawn and the entire module examination can be declared failed on the final attempt. ⁵The decision on this is taken by the board of examiners. ⁶In deciding on the imposition of the sanction, both the quantity of the plagiarism and its significance for the work must be assessed in each individual case.

§ 24

Invalidating the master's examination

- (1) If a candidate cheats during an examination and this fact does not come to light until after the degree certificate is issued, the board of examiners may retroactively change the relevant grades accordingly and declare the master's examination to be failed either in part or entirely.
- (2) ¹If the registration requirements for the examinations were not met by the candidate without this having involved any cheating on the part of the candidate, and if this fact does not come to light until after the degree is issued, then this fault shall be considered rectified via the candidate's passing of the master's examination. ²If the candidate registered by intentionally providing false information, the board of examiners shall decide whether to revoke any unlawful administrative acts on the basis of the general principles of administrative law.
- (3) The candidate shall be permitted to make a statement prior to the decision.
- (4) The inaccurate degree certificate is to be taken away and, if applicable, replaced with a new one.

§ 25

Awarding the master's degree; degree certificate

- (1) ¹Upon the student's request, a diploma and a degree certificate for successful completion of the master's examination are to be issued within four weeks of demonstrating completion of the required module credits. ²The diploma is to include the title of the programme of study. ³It is to be signed by the dean and stamped with the seal of the University. ⁴Upon issuance of the diploma, the graduate is given the right to bear the title Master of Business Administration. ⁵This title is to be abbreviated "MBA" and placed behind the surname.
- (2) ¹The certificate is to include the title of the programme of study, the final grade, all completed modules, all module examinations undertaken (including credit points and grades achieved), as well as the topic of the master's thesis and the grade received for the thesis. ²The certificate is to be signed by the chair of examiners. ³The date to be used is the day of the last examination or the date on which the last graded assignment was submitted. ⁴An English translation of the diploma and a Diploma Supplement shall be issued in addition; the Diploma Supplement shall be signed by the chair of examiners. ⁵In addition to the certificate, an ECTS grading table is to be issued under the terms of § 17 para 4.

- (3) Revoking the degree "Master of Business Administration" is to be carried out in accordance with the legal regulations (Article 101 BayHIG).

§ 26

Academic advising

- (1) General student advising is offered by the University of Bayreuth's Student Advising Office.
- (2) The programme coordinator for the continuing education master's programme Health Care Management is to be responsible for questions relating to the master's programme (i.e. structure of the programme, organization of studies, course selection, and questions concerning examinations).
- (3) ¹In the course of the semester, the programme coordinator shall offer advising for all students enrolled in the continuing education master's programme. ²Advising is recommended especially for the following persons:
1. new students,
 2. students who recently failed an examination,

§ 27

Tuition fees

¹Fees are charged for the continuing education master's programme Health Care Management. ²The amount of the tuition fee shall be calculated to fully cover costs and shall be decided by the University Governing Board of the University of Bayreuth.

§ 28

Entry into effect and termination

- (1) ¹These regulations go into effect on 16 September 2023. ²They shall be valid for students enrolling in this programme in Summer Semester 2024 or later. ³All other students are to carry out their studies under the terms of the previous examination regulations for the continuing education master's programme Health Care Management (MBA) at the University of Bayreuth, dated 25 November 2011 (AB 2011/072) and last amended on 09 January 2023 (AB UBT 2023/002).

- (2) The Examination and Study Regulations for the Continuing Education Master's Programme Health Care Management (MBA) at the University of Bayreuth dated 25 November 2011 (AB UBT 2011/072), last amended on 09 January 2023 (AB UBT 2023/002), shall cease to apply subject to the provision in para 1 sentence 3.

Annex: Modules, Credit Points, and Examinations

The following provides an overview of the modules and corresponding examinations.

The following course format is used in the modules: lectures

a) Module annex for the German-taught continuing education master's programme Health Care Management:

Area / Modules	Credit points	Examination
Compulsory areas		
Business Administration (BWL)		
Grundlagen der BWL und Materialwirtschaft	5	Written examination
Finanzbuchhaltung und Finanzmanagement	5	Written examination
Investitionsrechnung und Kostenrechnung/ Controlling (internes Rechnungswesen)	5	Written examination
Marketing und Personalmanagement (Strategisches Management I)	5	Assignments during the semester
Digitalisierung im Gesundheitswesen und Informationsmanagement (Strategisches Management II)	5	Assignments during the semester
Economics (VWL)		
Grundlagen der Volkswirtschaftslehre	5	Written examination
Grundlagen der Gesundheitsökonomie	5	Written examination
Ökonomische Evaluation und Gesundheitspolitik	5	Written examination
Medical Management		
Gesundheitssystemforschung und Medizinethik	5	Assignments during the semester
Qualitätsmanagement im Gesundheitswesen und Evidence based Medicine	5	Assignments during the semester
Legal Governance and Taxes		
Legal Governance im Gesundheitssystem	5	Written examination
Steuern	5	Written examination
Management and leadership		

The University of Bayreuth is not liable for inaccuracies or mistakes in this English translation.

In case of doubt, the German originals are to be used in a court of law.

Area / Modules	Credit points	Examination
Key skills, leadership and motivation, project management, negotiation and conflict management, entrepreneurship and management in healthcare markets	5	Assignments during the semester
Total (required modules)	65	
Area of specialization		
Hospital organization and controlling, medical cooperation and organization forms <i>(for medical professionals)</i>	5	Assignments during the semester
Financial management and marketing in pharmacy operations and management in the health care sector <i>(for pharmacists)</i>	5	Assignments during the semester
Medicine and management in health care <i>(for non-medical professionals)</i>	5	Assignments during the semester
Total area of specialization	5	
Master's thesis	20	Master's thesis
Overall total	90	

b) Module annex for the English-taught continuing education master's programme Health Care Management:

Modules	Points	Type of examination
Mandatory Area		
Business Administration		
Business Administration and Health Care Value Chain Management	5	written examination
Financial Accounting and Financial Management	5	written examination
Cost Accounting, Investment Planning and Controlling	5	written examination
Marketing and Human Resource Management (Strategic Management I)	5	semester tasks

Modules	Points	Type of examination
Digitalization in Health Care and Information Management (Strategic Management II)	5	semester tasks
Economics		
Fundamentals of Economics	5	written examination
Fundamentals of Health Economics	5	written examination
Economic Evaluation and Health Policy	5	written examination
Medicine Management		
Health Systems Research and Medical Ethics	5	semester tasks
Quality Management in Health Care and evidence-based Medicine	5	semester tasks
Corporate and Legal Governance in Healthcare		
Legal Governance in Health Care	5	written examination
Taxation	5	written examination
Management and Leadership		
Personal Skill Sets, Leadership and Motivation, Project Management, Negotiating Training, Entrepreneurship & Management in Health Care Markets	5	semester tasks
Total number of points (mandatory area)	65	
Deepening Area¹		
Hospital Organization and Controlling, Medical Cooperation and Organization Forms <i>(for medical professionals)</i>	5	semester tasks
Financial Management and Marketing in Pharmacy Operations and Health Care Management <i>(for pharmacists)</i>	5	semester tasks
Medicine and Management in Health Care <i>(for non-medical professionals)</i>	5	semester tasks
Total number of points (deepening area)	5	

¹ If necessary, further advanced modules can be offered after approval by the board of examiners.

Modules	Points	Type of examination
Master's Thesis	20	Master's thesis
Total number of points:	90	

Issued on the basis of a decision made by the University of Bayreuth's Senate on 19 July 2023 and approved by the President of the University of Bayreuth on 12 September 2023, Ref. No. A 3390/0 - I/1.

Bayreuth, 15 September 2023

[seal]

UNIVERSITY OF BAYREUTH
THE PRESIDENT
[signature]
Professor Dr. Stefan Leible

The present regulations were enacted at the University on 15 September 2023.
This was announced on 15 September 2023 by posting a notice at the university.
The date of the announcement is 15 September 2023.