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Examination and Study Regulations
for the continuing education master's programme
Health Care Management
at the University of Bayreuth
dated 15 September 2023
as amended on 20 May 2026

Pursuant to Art. 9 sentence 1 in conjunction with Art. 80 para. 1 sentence 1 and Art. 84 para. 2 sentence 1 of the Bavarian Higher Education Innovation Act (BayHIG), the University of Bayreuth hereby issues the following Regulations:

Contents

§ 1 Purpose of the Master's Examination	3
§ 2 Admission to the Programme; Qualifications.....	3
§ 3 Structure of Part-Time Study; Standard Period of Study	4
§ 4 Areas of the Programme	5
§ 5 Board of Examiners	5
§ 6 Examiners and Assessors.....	6
§ 7 Exclusion due to Personal Involvement; Duty of Confidentiality	6
§ 8 Recognition and Crediting of Competencies	7
§ 9 Examination Dates; Announcement of Examination Dates and Examiners.....	7
§ 10 Components of the Examination.....	8
§ 11 Forms of Examination	8
§ 12 Master's Thesis.....	9
§ 13 Credit Point System	10
§ 14 Consideration of Statutory Protection Periods.....	10
§ 15 Consideration of the Particular Needs of Students with Disabilities or Chronic Illnesses and in Special Circumstances	11
§ 16 Examination Grades	11
§ 17 Overall Examination Grade	12
§ 18 Passing the Master's Examination.....	12
§ 19 Repeating an Examination.....	13
§ 20 Notice of Final Failure of the Master's Examination.....	13
§ 21 Access to Examination Records.....	13
§ 22 Defects in the Examination Procedure	14
§ 23 Failure to Attend; Withdrawal; Cheating; Misconduct.....	14
§ 24 Invalidity of the Master's Examination.....	15
§ 25 Conferral of the Master's Degree; Diploma and Certificate	15
§ 26 Academic Advising	16
§ 27 Tuition Fees	16
§ 28 Entry into Force; Expiry.....	16
Appendix: Modules, Credit Points and Examinations.....	17

§ 1

Purpose of the Master's Examination

¹The Master's examination, which concludes the academic studies in the continuing education master's programme Health Care Management, determines whether the candidate has developed the judgment and competence required to critically reflect on academic knowledge and professional practice and has acquired the subject-specific knowledge in health economics and health care management provided for in these Regulations. ²It further determines whether the candidate has acquired a sufficiently comprehensive understanding of the subject-specific and interdisciplinary relationships to be capable of advanced independent academic work. ³The programme is offered in both German and English. ⁴The English-taught programme, including its examinations, is delivered entirely online. ⁵Upon passing the Master's examination, the University, acting through the Faculty of Law, Business & Economics, confers the academic degree Master of Business Administration (abbreviated MBA).

§ 2

Admission to the Programme; Qualifications

(1) The requirements for admission to the continuing education master's programme are:

1. a university degree from a bachelor's programme worth at least 210 credit points, from a master's or Diplom programme in business and economics or health sciences, or the State Examination in Pharmacy or Medicine, the First State Examination in Law, the First State Examination for Teaching at State Schools in a health-related field, or an equivalent qualification;
2. evidence of 24 months' professional experience in health care;
3. a) for the German-taught continuing education master's programme Health Care Management:

evidence of German language proficiency at no lower than level B2 of the Common European Framework of Reference for Languages from applicants who obtained neither their higher education entrance qualification nor the first degree qualifying them for admission to the programme in German;
- b) for the English-taught continuing education master's programme Health Care Management:

evidence of English language proficiency at no lower than level B2 of the Common European Framework of Reference for Languages from applicants who obtained neither their higher education entrance qualification nor the first degree qualifying them for admission to the programme in English;

- (2) ¹Applicants who hold a bachelor's degree worth fewer than 210 ECTS points but at least 180 ECTS points must, as an additional condition of admission, prepare a project paper demonstrating that they possess the experiential knowledge and aptitude required for the Health Care Management programme. ²The application to prepare the project paper must be submitted together with the binding enrolment application. ³The Chair of Examiners decides on the application to prepare the project paper and assigns its topic. ⁴The project paper is worth 30 ECTS points and, once approved, must be completed by the end of the first semester. ⁵It is a written paper of 20 to 30 pages in which candidates address a complex topic drawn from their own professional experience. ⁶The project paper must demonstrate that applicants are able to analyse, prepare, and implement complex decisions and leadership tasks in the health care sector. ⁷The entry qualification demonstrated by the project paper is assessed on the basis of the following criteria:

1. To what extent is the applicant able to present and critically appraise management decisions?
2. To what extent is the applicant able to classify and apply basic economic knowledge, particularly in health economics?
3. To what extent has the applicant mastered the ability to critically reflect on practical decisions?

⁸The project paper is assessed as either "passed" or "failed". ⁹If the project paper is not submitted by the deadline or is assessed as "failed", the candidate must be excluded from studies. ¹⁰Candidates whose university degree is worth fewer than 180 ECTS points cannot be admitted to the programme. ¹¹Para. 3 sentence 3 applies accordingly.

- (3) ¹When determining the equivalence of a degree, there must be no substantial differences between the competencies acquired and those acquired through the qualifications specified in para. 1 no. 1. ²Art. 86 BayHIG applies to determining whether German and foreign degrees are eligible for recognition. ³The Board of Examiners decides whether a degree is equivalent.
- (4) Enrolment in the continuing education master's programme Health Care Management constitutes admission to the examinations.

§ 3

Structure of Part-Time Study; Standard Period of Study

- (1) ¹The continuing education master's programme Health Care Management is completed alongside employment. ²The programme has a standard period of study of four semesters, including the master's thesis, and a total student workload of 2,250 hours. ³Students may begin the programme in either the winter semester or the summer semester. ⁴There is no entitlement to the programme being offered if there is an insufficient number of qualified students.

- (2) ¹The student workload in the continuing education master's programme comprises in-person sessions (for the German-taught programme only) or online teaching, individual periods of self-study, and study time on the e-learning platform. ²At 25 hours of student workload per credit point, students must earn 90 credit points in accordance with the European Credit Transfer System (ECTS). ³For candidates whose university degree is worth 180 ECTS points, the workload is increased by the work required for the project paper. ⁴The programme requires a total of 90 credit points, 20 of which are awarded for the master's thesis.

§ 4

Areas of the Programme

¹The continuing education master's programme Health Care Management has a modular structure and comprises the following module areas:

- mandatory module area (Legal Governance and Taxation, Economics, Business Administration, Medicine Management, and Management and Leadership),
- specialization area,
- master's thesis.

²Courses in the mandatory area are scheduled from the first through the third semester. ³In the fourth semester, students complete a specialization module and the written master's thesis.

§ 5

Board of Examiners

- (1) ¹The Board of Examiners conducts the examination procedure in accordance with these Regulations and takes all decisions arising in connection with it, with the exception of the examinations themselves and their assessment. ²It consists of five members and one alternate representative for each member. ³The members of the Board of Examiners and their alternate representatives are elected by the Faculty Council of the Faculty of Law, Business & Economics for a term of two years: three members are elected from among the professors (Art. 57 para. 1 BayHIG) of the Faculty of Law, Business & Economics, and two members from among the university teachers (Art. 19 para. 1 sentences 1 and 3 BayHIG). ⁴The university teachers need not belong to the Faculty of Law, Business & Economics; however, they must represent a subject included in the continuing education master's programme and be responsible for the majority of courses in that subject. ⁵From among its professorial members, the Board of Examiners elects a Chair and a Deputy Chair.
- (2) ¹The Board of Examiners has a quorum if all members have been invited in writing with at least three days' notice and the majority of the members are present and entitled to vote. ²It adopts resolutions

at meetings by a majority of the votes cast. ³Abstentions, secret ballots, and transfers of voting rights are not permitted. ⁴In the event of a tie, the Chair has the casting vote.

- (3) ¹The Chair of Examiners ensures compliance with these Regulations. ²The Chair convenes the meetings of the Board of Examiners and presides over all deliberations and resolutions. ³The Chair is authorized to take urgent decisions alone in place of the Board of Examiners. ⁴The Chair must inform the other members of the Board of Examiners of such decisions without delay and no later than at the next meeting. ⁵Unless otherwise provided in these Regulations, the Board of Examiners may also delegate individual tasks within its remit to the Chair on a revocable basis. ⁶The Chair may delegate tasks to members of the Board of Examiners.
- (4) The Board of Examiners reports regularly to the Faculty Council on developments in examinations and periods of study and makes recommendations for amendments to these Regulations.
- (5) ¹The Board of Examiners issues the written decisions required under these Regulations, stating the reasons and providing information on legal remedies. ²Decisions on objections are issued by the President after consulting the Board of Examiners.

§ 6

Examiners and Assessors

- (1) ¹Examiners may be any persons authorized to conduct university examinations under Art. 85 BayHIG and the University Examiner Ordinance, as amended. ²Any members of the University of Bayreuth who have successfully completed a corresponding or comparable academic programme may serve as assessors.
- (2) ¹If a member of the University who is authorized to conduct examinations leaves the University of Bayreuth, the Board of Examiners may, upon application, decide that the person may continue to serve as an examiner for an appropriate period. ²As a rule, authorization to conduct examinations should be retained for up to three years.
- (3) ¹Unless the Chair of Examiners determines otherwise, the instructor responsible for the course is also the examiner. ²If the instructor is not among the persons authorized under para. 1 to conduct examinations, the Chair of Examiners appoints an examiner at the beginning of the relevant semester.

§ 7

Exclusion due to Personal Involvement; Duty of Confidentiality

- (1) Exclusion from deliberations and voting on the Board of Examiners and from examination activities on grounds of personal involvement is governed by Art. 51 para. 2 BayHIG.
- (2) The duty of confidentiality of the members of the Board of Examiners, the examiners, the assessors, and any other persons involved in examination matters is governed by Art. 26 para. 2 BayHIG.

§ 8

Recognition and Crediting of Competencies

- (1) The recognition and crediting of competencies are governed by Art. 86 BayHIG.
- (2) ¹Where competencies are recognized, the grades are carried over, provided that the grading systems are comparable, and included in the calculation of the overall grade. ²If the grading system for the competencies to be recognized does not correspond to the grading system under § 16, the Board of Examiners converts the grades awarded by the other higher education institution using the modified Bavarian formula
$$x = 1 + 3 \times (N_{\max} - N_d) / (N_{\max} - N_{\min})$$
where x is the grade sought after conversion, N_{max} is the best obtainable grade, N_{min} is the lowest passing grade, and N_d is the grade obtained; only one decimal place is taken into account in the grades calculated, and the grades are not adjusted to the grade bands specified in § 16. ³If conversion under sentence 2 is not possible, the Board of Examiners establishes an appropriate conversion key. ⁴If no grade is available and none can be determined, the entry "passed" is recorded; in this case, the result is not included in the overall examination grade. ⁵The Board of Examiners decides whether the requirements for recognition are met in agreement with the responsible subject representative. ⁶If recognition is denied, the person concerned may, within four weeks of service of the denial, request that the University Governing Board review the decision. ⁷The University Governing Board makes a recommendation to the Board of Examiners on the further handling of the application.
- (3) Applications for the recognition of competencies should be submitted to the Board of Examiners as soon as possible after enrolment, but no later than before the result of the final permitted repeat examination for the relevant module is announced.
- (4) Paras. 2 and 3 apply accordingly to the crediting of competencies, subject to the maximum limit under Art. 86 para. 2 sentence 2 BayHIG.

§ 9

Examination Dates; Announcement of Examination Dates and Examiners

- (1) ¹Module examinations are held promptly after completion of the module. ²Module examinations in the English-taught programme are conducted online; an in-person examination is also offered as an alternative in each case.
- (2) ¹The examination dates and, unless specified in the Appendix, the form and duration of each examination are determined by the respective examiner and are generally announced publicly within the University at the beginning of the course. ²A further examination date may be set at the beginning of the following semester. ³An examiner may be replaced at short notice only for compelling reasons.

- (3) Students must register for each examination within the announced period and in accordance with the procedure established by the Board of Examiners.

§ 10

Components of the Examination

- (1) The Master's examination comprises the module examinations listed in the Appendix and the master's thesis.
- (2) The examinations demonstrate that the candidate has achieved the competency objectives of the respective modules.

§ 11

Forms of Examination

- (1) ¹Examinations take the form of written examinations, oral examinations, and semester tasks. ²The possible forms of examination in the modules are specified in Appendix 1.
- (2) ¹Examination results are announced in accordance with the procedure established by the Board of Examiners. ²Individual written decisions are not served. ³Students are responsible for familiarizing themselves with the provisions of these Regulations on repeat examinations and for obtaining their examination results independently and in good time.
- (3) ¹Where an assessment is evaluated by more than one examiner, the grade is the average of the grades awarded; only the first decimal place is taken into account, and all further decimal places are deleted without rounding. ²If a written assessment is graded "failed" or "unsatisfactory", it must be evaluated by a second examiner.
- (4) ¹Written examinations last one hour. ²The respective examiner determines the permitted aids. ³A record of the examination must be prepared. ⁴The invigilator confirms its accuracy by signature. ⁵The record must include all events that may be relevant to determining the examination result.
- (5) ¹Candidates who arrive late for an examination may not make up the time missed. ²Candidates may leave the examination room with the permission of the invigilator. ³The time and duration of the absence must be noted on the examination script.
- (6) ¹Written examinations are generally assessed by the respective examiner appointed by the Chair of Examiners. ²The examiner assigns the grades for written examinations in accordance with § 16. ³The assessment should be completed no later than four weeks after the written examination. ⁴The graded copy of the written examination remains in the examination records.
- (7) ¹An oral examination lasts between fifteen and thirty minutes, depending on the requirements of the corresponding course. ²It is conducted in German or English by two examiners or by one examiner together with an assessor. ³One examiner or the assessor prepares minutes of the oral examination recording the place, date, time, and duration of the examination; the subject matter

and result of the examination; the names of the examiners or of the examiner and assessor; the name of the candidate; and any unusual events. ⁴The minutes are signed by the examiners or by the examiner and assessor. ⁵The examiners or the examiner assign the grades for oral examinations in accordance with § 16.

- (8) ¹Semester tasks (e.g. short written papers or short presentations) are assigned and completed alongside the module. ²The examiner must announce the form, scope, and assessment criteria to the students at the beginning of the course. ³The work is either assessed as “passed” or “failed” (alternative 1) or graded in accordance with § 16 (alternative 2). ⁴Under alternative 1 in sentence 3, the result is not included in the overall grade. ⁵If the work is assessed as “failed”, the provisions on repeat examinations in § 19 apply accordingly.

§ 12

Master's Thesis

- (1) ¹In the master's thesis, the candidate must demonstrate the ability to address a topic in the subject independently, using appropriate resources and academic methods, and to present the results adequately in writing. ²Interdisciplinary questions may be incorporated into the topic. ³In all cases, however, the topic must have substantive links to questions of health economics.
- (2) ¹The Chair of Examiners appoints an examiner as supervisor and reviewer, taking the candidate's wishes into account wherever possible. ²The topic of the master's thesis is assigned, through the Chair of Examiners, by an examiner (§ 6 para. 1) in the relevant subject from the Faculty of Law, Business & Economics. ³The date on which the topic is assigned must be recorded. ⁴It is recommended that the master's thesis be completed in the fourth semester.
- (3) ¹The master's thesis is integrated into the course of study and represents a workload of 500 hours. ²The period from assignment of the topic to submission of the master's thesis is 18 weeks. ³Where the candidate is not responsible for exceeding the deadline, the Chair of Examiners may, upon application by the candidate and after consulting the first reviewer, extend the submission deadline by no more than four weeks; the application must be submitted before the deadline for the master's thesis. ⁴If the candidate provides a medical certificate showing that illness prevented work on the thesis, the completion period is extended by the period of illness certified by the physician. ⁵A thesis not submitted by the deadline is graded “unsatisfactory”.
- (4) ¹The master's thesis may be submitted in German or English. ²At the end of the thesis, the author must declare that they wrote the thesis independently, used no sources or aids other than those cited, and have not previously submitted the thesis for the award of an academic degree.
- (5) ¹The master's thesis must be submitted by the deadline in electronic form as a printable PDF document. ²Submission is made by uploading the document to the form server. ³The Examinations Office records the date of submission.
- (6) ¹The thesis must contain a table of contents and a bibliography. ²One typed, bound, and paginated copy of the master's thesis must be submitted to the reviewer or reviewers by the deadline.

- (7) ¹The candidate may return the topic to the Board of Examiners once within the first two weeks. ²Paras. 1 to 6 apply accordingly to the assignment and completion of a new topic.
- (8) ¹The Examinations Office forwards the thesis to the appointed reviewer. ²If the thesis is graded "unsatisfactory", it must be evaluated by a further reviewer selected from among the examiners under § 6. ³The reviews and grades should be available no later than two months after receipt of the thesis. ⁴Each reviewer recommends that the Board of Examiners accept or reject the thesis and at the same time assigns one of the grades specified in § 16. ⁵The Chair of Examiners appoints the further reviewer.
- (9) ¹If the evaluations differ, the grade for the master's thesis is the arithmetic mean of the grades awarded. ²Only the first decimal place is taken into account, and all further decimal places are deleted without rounding. ³§ 11 para. 2 applies accordingly.
- (10) One copy of the master's thesis remains in the examination records.

§ 13

Credit Point System

- (1) ¹For every student enrolled in the programme, the Examinations Office establishes a "Credit Points" account for the module work completed. ²The credit points are identical to the points used under the European Credit Transfer System. ³One credit point corresponds to 25 hours of work.
- (2) The credit points awarded for the modules are set out in the Appendix.

§ 14

Consideration of Statutory Protection Periods

- (1) ¹The statutory protection periods under the Maternity Protection Act must be granted. ²Upon application, parental leave under the Federal Parental Allowance and Parental Leave Act and periods spent caring for a close relative within the meaning of § 7 para. 3 of the Caregiver Leave Act who is in need of care within the meaning of §§ 14 and 15 of Book XI of the Social Code must also be granted. ³The relevant evidence must be provided, and any change in the circumstances must be reported without delay.
- (2) ¹Upon application, periods of study during which the student was unable, or was able only to a very limited extent, to pursue the programme for reasons beyond their control are not counted towards examination deadlines. ²The relevant evidence must be provided; in cases of illness, medical certificates must be submitted. ³Any change in the circumstances must be reported without delay.

§ 15

Consideration of the Particular Needs of Students with Disabilities or Chronic Illnesses and in Special Circumstances

- (1) 1To ensure equal opportunities, appropriate account must be taken of the particular needs of students with disabilities or chronic illnesses within the meaning of the Bavarian Equal Opportunities for Persons with Disabilities Act. 2Upon written application by the candidate and in accordance with the severity of the proven disability affecting the examination or chronic illness, the Board of Examiners determines the form in which the assessment is to be completed or grants additional working time or other reasonable accommodations. 3The disability affecting the examination or chronic illness must be evidenced by a medical certificate showing that, due to a long-term or permanent disability or chronic illness, the examination cannot be completed wholly or partly in the prescribed form. 4The application must be submitted together with the examination registration. 5If the application is submitted later, it applies only to future examinations.
- (2) ¹Students in special circumstances may apply to the Board of Examiners for reasonable accommodations for examinations in accordance with para. 1. ²The Board of Examiners decides whether special circumstances exist and determines the scope of the reasonable accommodations.

§ 16

Examination Grades

- (1) The following grading scale is used to evaluate individual assessments; the intermediate values allow for differentiated evaluation of performance:
- | | |
|---|--------------------|
| "very good" (an outstanding performance) | = 1.0 or 1.3 |
| "good" (a performance substantially above the average requirements) | = 1.7, 2.0, or 2.3 |
| "satisfactory" (a performance meeting the average requirements) | = 2.7, 3.0, or 3.3 |
| "sufficient" (a performance which, despite shortcomings, still meets the requirements) | = 3.7 or 4.0 |
| "unsatisfactory" (a performance which, due to substantial shortcomings, no longer meets the requirements) | = 5.0 |
- (2) ¹If a module examination consists of more than one assessment, the module grade is the arithmetic mean of the grades weighted by the respective credit points. ²Only the first decimal place is taken into account, and all further decimal places are deleted without rounding. ³The module grade is:
- | | |
|--|----------------|
| "average up to and including 1.5" | = very good |
| "average from 1.6 up to and including 2.5" | = good |
| "average from 2.6 up to and including 3.5" | = satisfactory |
| "average from 3.6 up to and including 4.0" | = sufficient |

§ 17

Overall Examination Grade

- (1) ¹The overall grade for the Master's examination is calculated as the average of the module grades and the grade for the master's thesis, weighted by the credit points assigned to the respective module. ²Only the first decimal place is taken into account in each case, and all further decimal places are deleted without rounding.
- (2) Candidates who pass the Master's examination receive the overall grade "excellent" for an average of up to 1.2, "very good" for an average of up to 1.5, "good" for an average of up to 2.5, "satisfactory" for an average of up to 3.5, and "sufficient" for an average of up to 4.0.
- (3) The calculation of the overall examination grade must be clearly apparent from the certificate or from a record attached to it.
- (4) ¹In addition to the certificate, an ECTS grading table is issued in accordance with the ECTS User's Guide in the version of 6 February 2009. ²For each level of the overall examination grade under para. 2, the table indicates the proportion of graduates in the programme who completed their studies with that grade during the reference period. ³The reference group comprises graduates from the programme during the preceding four semesters, but must include at least 30 graduates. ⁴The date of the final assessment determines the semester to which a graduate is assigned. ⁵If the minimum number of graduates has not been reached, the reference group is extended by one semester at a time until it has. ⁶If the programme has not yet produced the required number of graduating semesters for the reference group, an ECTS grading table is issued as soon as the minimum number of graduates has been reached. ⁷For degrees awarded before the minimum number of graduates has been reached, an ECTS grading table is issued retrospectively upon application as soon as the minimum number has been reached at the end of a semester. ⁸For this purpose, the semester in which the degree was awarded is also included in the reference group. ⁹The size of the respective reference group and the period used to form it must be stated.

§ 18

Passing the Master's Examination

- (1) The Master's examination is passed if the master's thesis and every module assessment are graded at least "sufficient" or assessed as "passed" and all 90 required credit points have been earned.
- (2) ¹If a candidate has not met the requirements specified in para. 1 by the end of the sixth semester for reasons for which they are responsible, the Master's examination is deemed to have been failed for the first time. ²Examinations already passed and completed within the relevant deadline need not be repeated.

- (3) ¹If the missing examinations are not passed within one year of the deadline specified in para. 2 sentence 1 for reasons for which the student is responsible, or if the available repeat attempts have been exhausted earlier, the Master's examination is finally failed. ²The period is not interrupted by de-registration or leave of absence. ³A written decision on final failure is issued in accordance with § 5 para. 5 in conjunction with Art. 41 of the Bavarian Administrative Procedure Act (BayVwVfG), as amended. ⁴Upon application submitted before the expiry of the period specified in sentence 1, the Board of Examiners may grant the student an extension for special reasons for which the student is not responsible.

§ 19

Repeating an Examination

- (1) ¹Each examination failed at the first attempt may be repeated twice. ²If an examination is not passed at the final permitted repeat attempt, the Master's examination is finally failed.
- (2) A passed examination or a passed master's thesis may not be repeated voluntarily.
- (3) A repeat examination may use a different form of examination under § 11; the examiner decides the form.
- (4) ¹If the master's thesis is failed, it may be repeated with a new topic. ²A second repeat of the master's thesis is not permitted.
- (5) Organizational measures must ensure that a failed examination or master's thesis can generally be repeated within six months.

§ 20

Notice of Final Failure of the Master's Examination

A written decision on final failure of the Master's examination is issued in accordance with § 5 para. 5 in conjunction with Art. 41 BayVwVfG.

§ 21

Access to Examination Records

- (1) After completion of an examination procedure, the candidate may inspect their examination scripts, the related examination reviews, and the examination records.
- (2) ¹The records may be inspected for up to six months after the certificate is issued. ²If the candidate was prevented through no fault of their own from complying with the period in sentence 1, Art. 32 BayVwVfG applies.

§ 22

Defects in the Examination Procedure

- (1) If the examination procedure is found to have defects that affected the examination result, the relevant examination must be repeated upon application by a candidate or ex officio.
- (2) Defects in the examination procedure must be asserted without delay, generally before the examination results are announced, to the Chair of Examiners or to the examiner.
- (3) No order under para. 1 may be made more than six months after completion of an examination.

§ 23

Failure to Attend; Withdrawal; Cheating; Misconduct

- (1) ¹Candidates registered for an examination may withdraw without stating reasons no later than the deadline announced by the Board of Examiners by public notice. ²An examination is deemed failed if, for reasons for which the candidate is responsible, the candidate does not attend an examination for which they are registered or withdraws after the deadline specified in sentence 1.
- (2) ¹The reasons for failure to attend or, unless para. 1 sentence 1 applies, for withdrawal must be reported to the Board of Examiners in writing without delay and substantiated. ²The same applies to incapacity to sit the examination arising before or during the examination. ³If illness prevents attendance, a medical certificate must be submitted. ⁴If the Board of Examiners accepts the reasons, a new examination date must be offered within six months in accordance with § 9.
- (3) Where failure to attend or withdrawal is for reasons for which the candidate is not responsible, assessment components already completed are recognized.
- (4) ¹If a candidate attempts to influence the result of an individual examination by cheating or by using unauthorized aids, the assessment concerned is graded "unsatisfactory". ²A candidate who significantly disrupts the proper conduct of the examination may be excluded from continuing the examination by the examiner or invigilators; in this case, the assessment concerned is graded "unsatisfactory".
- (5) ¹If cheating in the form of plagiarism is established, the assessment is graded "unsatisfactory". ²An allegation of plagiarism is justified where a candidate has attempted to influence the result of the examination in their favour by failing to identify clearly both passages taken verbatim from other authors and passages in their work that closely follow the ideas of other authors. ³The determination is made by the relevant examiner or invigilator and recorded in the files. ⁴In serious cases or in the event of repetition, the entire module examination may be declared failed; in particularly serious cases, the right to repeat the examination may also be withdrawn and the entire module examination declared finally failed. ⁵The Board of Examiners takes this decision. ⁶In

determining the sanction in an individual case, both the extent of the plagiarism and its significance for the work must be taken into account.

§ 24

Invalidity of the Master's Examination

- (1) If a candidate cheated in an examination and this fact becomes known only after the certificate has been issued, the Board of Examiners may subsequently correct the grades concerned and declare the Master's examination failed in whole or in part.
- (2) ¹If the requirements for admission to the examinations were not met but the candidate did not intend to deceive in this regard, and this fact becomes known only after the certificate has been issued, the defect is remedied by passing the Master's examination. ²If the candidate intentionally obtained admission unlawfully, the Board of Examiners decides on the withdrawal of unlawful administrative acts in accordance with general principles of administrative law.
- (3) The candidate must be given an opportunity to comment before a decision is taken.
- (4) The incorrect examination certificate must be withdrawn and, where appropriate, replaced by a new one.

§ 25

Conferral of the Master's Degree; Diploma and Certificate

- (1) ¹Upon application by the student and once all module assessments have been completed, a diploma and a certificate for the passed Master's examination are issued within four weeks. ²The diploma states the name of the programme. ³It is signed by the Dean and bears the seal of the University. ⁴Upon receipt of the diploma, the graduate is entitled to use the academic degree Master of Business Administration. ⁵The abbreviation MBA is placed after the family name.
- (2) ¹The certificate states the name of the programme, the overall examination grade, all module examinations and component assessments with their respective grades and credit points, and the topic and grade of the master's thesis. ²The certificate is signed by the Chair of Examiners. ³The date stated is the date on which the final assessment was completed. ⁴An English translation of the diploma and a Diploma Supplement are also issued; the Diploma Supplement is signed by the Chair of Examiners. ⁵An ECTS grading table under § 17 para. 4 is issued in addition to the certificate.
- (3) Revocation of the degree Master of Business Administration is governed by Art. 101 BayHIG.

§ 26

Academic Advising

- (1) General academic advising is provided by Student Advising at the University of Bayreuth.
- (2) For matters relating specifically to the continuing education master's programme Health Care Management — including the structure and organization of the programme, the selection of courses, and examination matters — advice is provided by the responsible programme coordinator.
- (3) ¹During each semester, the programme coordinator provides academic advising for all students in the continuing education master's programme. ²Students should make particular use of this service
 1. when beginning the programme, and
 2. after failing an examination.

§ 27

Tuition Fees

¹Fees are charged for the continuing education master's programme Health Care Management. ²The tuition fee is calculated on a full cost-recovery basis and determined by the University Governing Board of the University of Bayreuth.

§ 28

Entry into Force; Expiry

- (1) ¹These Regulations enter into force on 16 September 2023. ²They apply to students who begin this programme in or after the summer semester 2024. ³All other students pursue their studies in accordance with the previous Examination and Study Regulations for the Part-Time Continuing Education Programme Health Care Management (MBA) at the University of Bayreuth of 25 November 2011 (Official Notices of the University of Bayreuth 2011/072), last amended by the Regulations of 9 January 2023 (Official Notices of the University of Bayreuth 2023/002). *)
- (2) Upon the entry into force of these Regulations, the Examination and Study Regulations for the Part-Time Continuing Education Programme Health Care Management (MBA) at the University of Bayreuth of 25 November 2011 (Official Notices of the University of Bayreuth 2011/072), last amended by the Regulations of 9 January 2023 (Official Notices of the University of Bayreuth 2023/002), expire, subject to para. 1 sentence 3.

* The Amending Regulations of 20 May 2026 contain the following provision on entry into force:

These Regulations enter into force on 21 May 2026.

Appendix: Modules, Credit Points and Examinations

The following overview lists the modules and the corresponding assessment components.
The form of teaching used in the modules is lectures.

- a) Module appendix for the German-taught continuing education master's programme
Health Care Management:

Area / Module	CP	Type of examination
Mandatory Area		
Business Administration		
Fundamentals of Business Administration and Materials Management	5	written examination
Financial Accounting and Financial Management	5	written examination
Investment Appraisal and Cost Accounting / Controlling (Management Accounting)	5	written examination
Marketing and Human Resource Management (Strategic Management I)	5	Assignments during the semester
Digitalization in Health Care and Information Management (Strategic Management II)	5	Assignments during the semester
Economics		
Fundamentals of Economics	5	written examination
Fundamentals of Health Economics	5	written examination
Economic Evaluation and Health Policy	5	written examination
Medicine Management		
Health Systems Research and Medical Ethics	5	Assignments during the semester
Quality Management in Health Care and Evidence-Based Medicine	5	Assignments during the semester
Legal Governance and Taxation		
Legal Governance in the Health Care System	5	written examination
Taxation	5	written examination
Management and Leadership		
Transferable Skills, Leadership and Motivation, Project Management, Negotiation and Conflict Management, Entrepreneurship and Management in Health Care Markets	5	Assignments during the semester
Total Mandatory Area	65	
Specialization Area¹		

Area / Module	CP	Type of examination
Hospital Organization and Controlling; Forms of Medical Cooperation and Organization (for medical professionals)	5	Assignments during the semester
Finance and Marketing in Pharmacy Operations and Health Care Management (for pharmacists)	5	Assignments during the semester
Medicine and Management in Health Care (for non-medical professionals)	5	Assignments during the semester
Total Specialization Area	5	
Master's Thesis	20	master's thesis
Total	90	

¹ Additional specialization modules may be offered as needed with the approval of the Board of Examiners.

- b) Module appendix for the English-taught continuing education master's programme Health Care Management:

The programme, including its examinations, is delivered entirely online.

Alternatively, examinations are also offered in person.

Area / Module	CP	Type of examination
Mandatory Area		
Business Administration		
Business Administration and Health Care Value Chain Management	5	written examination
Financial Accounting and Financial Management	5	written examination
Cost Accounting, Investment Planning and Controlling	5	written examination
Marketing and Human Resource Management (Strategic Management I)	5	Assignments during the semester
Digitalization in Health Care and Information Management (Strategic Management II)	5	Assignments during the semester
Economics		
Fundamentals of Economics	5	written examination
Fundamentals of Health Economics	5	written examination
Economic Evaluation and Health Policy	5	written examination
Medicine Management		
Health Systems Research and Medical Ethics	5	Assignments during the semester

Area / Module	CP	Type of examination
Quality Management in Health Care and Evidence-Based Medicine	5	Assignments during the semester
Corporate and Legal Governance in Healthcare		
Legal Governance in Health Care	5	written examination
Taxation	5	written examination
Management and Leadership		
Personal Skill Sets, Leadership and Motivation, Project Management, Negotiation and Conflict Management, Entrepreneurship & Management in Health Care Markets	5	Assignments during the semester
Total number of points (mandatory area)	65	
Specialization Area²		
Hospital Organization and Controlling; Forms of Medical Cooperation and Organization (for medical professionals)	5	Assignments during the semester
Financial Management and Marketing in Pharmacy Operations and Health Care Management (for pharmacists)	5	Assignments during the semester
Medicine and Management in Health Care (for non-medical professionals)	5	Assignments during the semester
Total number of points (specialization area)	5	
Master's Thesis	20	master's thesis
Total number of points	90	

² If necessary, further advanced modules may be offered with the approval of the Board of Examiners.